

# STUDENT TRANSPORTATION CLAIM FORM

School Year: **2023-2024**

Lakeview JR High 3744 83rd Street, Columbus, NE 68601

Shell Creek Elem 16786 280th Street, Columbus NE 68601

Platte Center Elem PO Box 109, 155 Platte St, Platte Center, NE 68653

Q1: \_\_\_\_\_ Q3: \_\_\_\_\_  
Q2: \_\_\_\_\_ Q4: \_\_\_\_\_

- \* Reimbursement will be paid for each mile actually and necessarily traveled TO school by the most direct route, only to parent/guardian transporting K-8 students to school or a bus pick up site, whichever distance is shorter, minus three miles
- \* Use Calendar to track days you actually transported students to school. Circle or X Dates.
- \* Submit this form to your attendance center Quarterly for approval
- \* If you transport other families students to school, please list family name/students in areas below.
- \* Additional 5% will be paid for each family you transported to school, up to 125% of the approved rate.
- \* If you carpool (morning/evening) with another family, mileage will be paid to the family transporting to school.

Student(s) Transported	Grade	Student(s) Transported	Grade
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		Example
Distance (miles traveled to school, one way - by most direct route)		5
Subtract 3 miles	-3	-3
Excess Miles-drop any fractions	A	2
Number of days driven	B	25
Excess miles (A) x days driven (B)	C (A X B)	50
Current Rate (See Rate Chart)	D	1.596
Total Miles ( C ) x current rate (D)	E (C X D)	79.8
Total to be Reimbursed:		

## List additional families you transported to school (Parent Name)

Number of additional families you transported to school	F	1
Percent (100% + Additional Families x 5% -Maximum 125%)	(F x 5% + 100%) G	105%
Total to be Reimbursed:	G x E	83.79

Mileage reimbursement applies only to residents of the Lakeview Community Schools District and I hereby certify that I am a resident of the Lakeview Community Schools District, that the foregoing is a true and correct statement, and is a just lawful charge against the funds of the Lakeview Community Schools District as provided by law.

Parent/Guardian Signature

Print Name

Mailing Address:

City, State, Zip

Housing/Park Development Name:

(Date)

(Phone #)

Note: No action for recovery on any claim for transportation allowance filled with the superintendent shall be brought after twelve (12) months from the last day of any month of actual attendance for which mileage is claimed.

Principal Signature

Date

Superintendent

Date

# Lakeview Community Schools 2023-24 Calendar

July 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
S	M	T	W	T	F	S
						1
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
S	M	T	W	T	F	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student Day Counts				
Qtr.	Days	Days	Days	Total Days
1	41	41	41	Elem JH HS
2	44	45	45	85 86 86
3	44	44	44	87 87 88
4	43	43	44	172 173 174

Vacation (No School)  
Early Dismissal

PD (No School)  
Half Day for Students

## August

July 31	7th Grade Orientation
Aug 1	9th Grade Orientation
Aug 2	New Teacher Orientation
Aug 10, 11, 14 & 15	Pre-Service Days
Aug 16	K-8 Dismiss @ 11:30
	7-8 Dismiss @ 11:30
	9-12 Grades (12:00-3:30PM)
Aug 23	Early Dismissal/Collaboration Day

## September

Sept 4	Labor Day (No School)
Sept 13	Early Dismissal/Collaboration Day
Sept 20	K-12 Dismissal @ 1:30PM
	K-12 P/T Conference 4:00-8:00PM
Sept 21	K-12 Dismiss @ 12:00PM
	K-12 P/T Conferences 2:00-7:00PM
Sept 22	Vacation Day (No School)
Sept 27	Early Dismissal/Collaboration Day

## October

Oct 11	Early Dismissal/Collaboration Day
Oct 13	End of 1st Quarter
Oct 16	In-Service/Work Day (No School)
Oct 17	Start of 2nd Quarter
Oct 25	Early Dismissal/Collaboration Day
Oct 30	PD (No School)

## November

Nov 8	Early Dismissal/Collaboration Day
Nov 22-24	Thanksgiving Vacation (No School)

## December

Dec 1	7-12 Dismiss @ 12:00PM for Wrestling
Dec 13	Early Dismissal/Collaboration Day
Dec 22	End of 2nd Quarter/1st Semester
	7-12 Dismiss at 1:30PM
	K-6 (No School) - Teacher In-Service/Work Day
Dec 23-31	Winter Break (No School)

## January

Jan 1	Winter Break (No School)
Jan 2	In-Service/Work Day (No School)
Jan 3	Start of 3rd Quarter K-12
Jan 10	Early Dismissal/Collaboration Day
Jan 15	PD (No School)
Jan 24	Early Dismissal/Collaboration Day

## February

Feb 5	K-12 Dismiss @ 1:30PM
	K-12 P/T Conferences 4:00-8:00
Feb 9	Dismiss at 12:00PM
Feb 14	Early Dismissal/Collaboration Day
Feb 16	Mid-Winter Break (No School)
Feb 28	Early Dismissal/Collaboration Day

## March

Mar 6	Early Dismissal/Collaboration Day
	End of 3rd Quarter
Mar 7 & 8	End of Quarter Break (No School)
Mar 11	Teacher Inservice/Work Day
Mar 12	Start of 4th Quarter
Mar 13	Early Dismissal/Collaboration Day
Mar 27	Early Dismissal/Collaboration Day
Mar 28	Teacher Inservice (Snow Day #2)
Mar 29	Spring Break (No School)

## April

Apr 1	Spring Break (No School)
Apr 10	Early Dismissal/Collaboration Day
Apr 23	7-12 12:00PM Dismissal - Track Meet
Apr 24	Early Dismissal/Collaboration Day
Apr 26	Vacation Day (No School)

## May

May 8	Early Dismissal/Collaboration Day
	Seniors Last Day
May 15	K-8 Last Day of Classes (Dismiss at 11:30AM)
May 16	End of 4th Quarter/2nd Semester
	Dismiss at 12:00PM
May 17	In-Service/Work Day
May 20	Curriculum Day (Snow Day #3)

January 2024						
S	M	T	W	T	F	S
						1
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
S	M	T	W	T	F	S
						1
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
S	M	T	W	T	F	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Major Holidays	
Labor Day - September 4th	
Thanksgiving - November 23rd	
Easter - March 31st	
Memorial Day - May 27th	

\*\*3 Built in Snow Days for Teaching Staff

Parent Teacher Conferences  
First & Last Day of Qtr.

Established by the Department of Administrative Services under State Statute Section 81-1176  
79-611

Students transportation; transportation allowance; when authorized; limitations; board; authorized services.

( 1 ) The school board of any school district shall provide free transportation partially provide free transportation, or pay an allowance for transportation in lieu of free transportation as follows:

( a ) When a student attends an elementary school in his or her own district and lives more than four miles from the public schoolhouse in such district as measured by the shortest route that must actually and necessarily be traveled by motor vehicle to reach the student's residence:

( b ) When a student is required to attend an elementary school outside of his or her own district and lives more than four miles from such elementary school as measured by the shortest route that must actually and necessarily be traveled by motor vehicle to reach the student's residence:

( c ) When a student attends a secondary school in his or her own Class II or Class III school district and lives more than four miles from the public school house as measured by the shortest route that must actually and necessarily be traveled by motor vehicle to reach the student's residence. This subdivision does not apply when one or more Class I school district merge with a Class VI school district to form a new Class II or III school district on or after Jan 1, 1997, and

( d ) When a student, other than a student in grades ten through twelve in a Class V district, attends an elementary or junior high school in his or her own Class V district and lives more than four miles from the public school house in such district as measured by the shortest route that must actually and necessarily be traveled by motor vehicle to reach the student's residence.

( 2 ) ( a ) For school years prior to school year 2018-18 and as required pursuant to subsection (3) of section 79-241, the school board of any school district that is a member of a learning community shall provide free transportation for a student who resides in such learning community and attends school in such school district if (i) the student is transferring pursuant to the open enrollment provision of section 79-211-, qualifies for free and reduced-price lunches, lives more than one mile from the school to which he or she transfers, and is not otherwise disqualified under subdivision (2) ( c ) of this section, (ii) the student is transferring pursuant to the open enrollment provision of section 79-2110, is a student who contributes to the socioeconomic diversity of enrollment at the school building he or she attends, lives more than one mile from the school to which he or she transfers, and is not otherwise disqualified under subdivision (2) ( c ) of this section, (iii) the student is attending a focus school or program and lives more than one mile from the school building housing the focus school or program, or (iv) the student is attending a magnet school or program and lives more than one mile from the magnet school or the school housing the magnet program.

( b ) For purposes of this subsection, student who contributes to the socioeconomic diversity of enrollment at the school building he or she attends has the definition found in section 79-2110. This subsection does not prohibit a school district that is a member of a learning community from providing transportation to any intradistrict student.

( c ) For any student who resides within a learning community and transfers to another school building pursuant to the open enrollment provision of section 79-2110 and who had not been accepted for open enrollment into any school building within such district prior to September 5, 2013, the school board is exempt from the requirement of subdivision (2) (a) of this section if (i) the student is transferring to another school building within his or her home school district or (ii) the student is transferring to a school building in a school district that does not share a common border with his or her home school district.

( 3 ) The transportation allowance which may be paid to the parent, custodial parent, or guardian of students qualifying for free transportation pursuant to subsection (1) or (2) of this section shall equal two hundred eighty-five percent of the mileage rate provided in section 81-1176, multiplied by each mile actually and necessarily traveled, on each day of attendance, beyond which the one-way distance from the residence of the student to the school house exceeds three miles. Such transportation allowance does not apply to students residing in a learning community who qualify for free or reduced price lunches.

( 4 ) Whenever students from more than one family travel to school in the same vehicle, the transportation allowance prescribed in subsection (3) of this section shall be payable as follows:

( a ) To the parent, custodial parent, or guardian providing transportation for students from other families, one hundred percent of the amount prescribed in subsection (3) of this section for the transportation of student of such parent's, custodial parent's or guardian's own family and an additional five percent for students of each other family not to exceed a maximum of one hundred twenty-five percent of the amount determined pursuant to subsection (3) of this section; and

( b ) to the parent, custodial parent, or guardian not providing transportation for student of other families, two hundred eighty-five percent of the mileage rate provided in section 81-1176 multiplied by each mile actually and necessarily traveled, on each day of attendance, from the residence of the student to the pick-up point at which students transfer to the vehicle of a parent, custodial parent, or guardian described in subdivision (a) of this subsection.

( 5 ) When a student who qualifies under the mileage requirements of subsection (1) of this section lives more than three miles from the location where the student must be picked up and dropped off in order to access school provided free transportation, as measured by the shortest route that must actually and necessarily be traveled by motor vehicle between his or her residence and such location, such school provided transportation shall be deemed partially provided free transportation. School districts partially providing free transportation shall pay an allowance to the student's parent or guardian equal to two hundred eighty-five percent of the mileage rate provided in section 81-1176 multiplied by each mile actually and necessarily traveled, on each day of attendance, beyond which the one way distance from the residence of the student to the location where the student must be picked up and dropped off exceeds three miles.

( 6 ) The board may authorize school-provided transportation to any student who does not qualify under the mileage requirements of subsection (1) of this section and may charge a fee to the parent or guardian of the student for such service. An affiliated high school district may provide free transportation or pay the allowance described in this section for high school students residing in an affiliated Class I district. No transportation payments shall be made to a family for mileage not actually traveled by such family. The number of days the student has attended school shall be reported monthly by the teacher to the board of such public school district.

( 7 ) No more than one allowance shall be made to a family irrespective of the number of students in a family being transported to school. If a family resides in a Class I district which is part of a Class VI district and has students enrolled in any of the grades offered by the Class I district and in any of the non-high-school grades offered by the Class VI district, such family shall receive not more than one allowance for the distance actually traveled when both districts are on the same direct travel route which one district being located a greater distance from the residence than the other. In such cases, the travel allowance shall be prorated amount the school district involved.

( 8 ) No student shall be exempt from school attendance on account of distance from the public school house.

### MILEAGE RATES

Date/Period of time	Parent Transp	Option-Parent Transp Have to be Free Lunch to Receive	Staff/Sped
1/1/2020	1.6388	0.8194	0.575
1/1/2021	1.596	0.798	0.56
1/1/2022	1.6673	0.8336	0.585
7/1/2022	1.7813	0.8906	0.625
1/1/2023	1.8668	0.9334	0.655

Form must be received prior to the Wednesday before the monthly Board Meeting to get included in the month checks. Board Meetings are always the 2nd Monday of each month.

(If changes to Board Meeting dates they will be published in the legal notices in the Columbus Telegram) Mileage Claims must be completed and handed int the Building Principals for approval.

#### INTERNAL USE ONLY:

Make sure Calendar is filled out complete. If not, return form to parent for them to complete.

Student has to be in Grades K-8 to pay mileage

Is the student an option student? If option, you only get mileage if you qualify for free lunch and at option rate.

Check attendance of student for time period being claimed. They should not be claiming any days students are gone and they would

Verify no Snow Days are claimed on the days included on calendar

Verify Period of time mileage is being claimed. No reimbursement shall be brought forth after twelve (12) months from date claiming.

Verify mileage rate is correct for time period of claim.

Mileage is only reimbursed for each mile actually and necessarily traveled to school by the most direct route, only ly to parent/guardian transporting K-8 student to school or closest bus pick up site, whichever distance is horter, minus the three miles.

Compare mileage distance on Transportation Google Doc from previous payments to verify if there is a difference in miles. If there is determine why.

Elementary students make sure you are paying to the actual location they are supposed to attend. So if a family goes to SC but is supposed to attend PC then you pay from Home to PC.